



TOOLS: Sample questions to identify risks of abuse of power during participatory assessments

Review existing participatory assessments to identify risks that may be related to cash assistance and gather specific information during new participatory assessments by using adapted questions.

What is in this tool?	Possible questions you can ask through structured dialogue with vulnerable women and men of all ages and backgrounds. You should consult information already collected to avoid duplication.
How?	You and your multifunctional team should consider these questions when conducting participatory assessments with cash recipients.
When?	as part of the Cash Feasibility & Response Analysis

Sample questions to identify risks of abuse of power in cash assistance include:

- ✓ What financial services (formal or informal) do you regularly use? How would you describe your experience using them, including interactions with agents (likes and dislikes)?
- ✓ How would you describe the attitude of agents you have interacted with? Would you recommend them to your family or friends (yes or no, and why?)
- ✓ If you were to receive cash from us, what is your preferred payment instrument for receiving that assistance? Why?
- ✓ Have you ever used [your programme's chosen payment instrument] before? If so, what is your experience with it?
- ✓ Do you have any concerns about using [your programme's chosen payment instrument]? If so, which ones?
- ✓ How regular should transfers happen? Why?
- ✓ Will more/less frequent cash transfers make it safer or less safe for you?
- ✓ What is the best way for us to communicate with you about the programme, including distributions and disbursements?
- ✓ What is the best way for you to communicate your feedback, concerns or complaints to us?



Collecting and using data to make cash programs safer

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✓ Do you have experience calling helplines, using suggestion boxes, etc.? If not, what support would you need to use them?

Adapted from IRC Safer Cash toolkit IRC Safer Cash Toolkit

Additional information: What is a participatory assessment?

At **UNHCR**, participatory assessments involve discussing with women, girls, boys, and men of concern, and analysing jointly with them the protection risks that they face. It helps mobilise communities to take collective action to enhance their own protection and forms the basis for the implementation of a rights and community-based approach. Participatory assessments are one phase of a comprehensive situation analysis (*see Figure 1 below*).

Situation analysis

Phase 1

Analysis of existing information

- Socio-economic, political and legal context;
- Population profile—demographics and diversity;
- Standards and Indicators Reports;
- Country Reports;
- Annual Protection Reports;
- Other agency partner reports.
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Phase 3

Participatory planning

Government counterparts, implementing and operational partners and refugee/internally displaced/ returnee representatives to:

- Review and analyse information gathered;
- Define protection strategies;
- Design programmes with:
 - a. Protection-focused objectives;
 - **b.** Community-based activities;
 - c. Age, gender and diversity indicators.

Outputs	Outcomes		
Protection strategy	Results-based management		
Annual Protection Reports	Rights and community-based approach		
Country Reports	Age, gender and diversity analysis		
Detailed project submissions			
Sub-agreements with partners			
Country Operations Plan			

Figure 1: UNHCR situation analysis process



Phase 2

Participatory assessment

Structured dialogue with refugee/internally displaced/returnee women and men, girls and boys of different backgrounds to:

- Identify protection risks and assistance needs;
- Identify root causes of protection risks;
- Identify community capacities and
- resources;
- Discuss solutions and priorities.